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		once a year	Steeplejacks under	completed January 2025	
	Lift	monthly	Jackson Lifts under Lorne Stewart	2024: J, F – completed	for lift, hoists, man safe systems and other lifting equipment
Emergency Lighting (self-contained) once a year TH WHITE under offices, labs and communal areas Lorne Stewart Lorne Stewart Image: Contained Stewart Image: Contained Stewart	Emergency Lighting (self-contained)	once a year			offices, labs and communal areas
Revolving Door twice a year - Lorne Stewart Boon Edam under visit 1: completed January 2025 visit 2: TBA	Revolving Door	twice a year -			
Building Management System once a year Powell Systems under Lorne Stewart schedule TBA	Building Management System	once a year	Powell Systems	schedule TBA	
Portable Appliance Testing once a year Wheeler's under Kier schedule TBA	Portable Appliance Testing	once a year	Wheeler's under Kier	schedule TBA	
Microwave oven testing once a year Wheeler's under Kier schedule TBA	Microwave oven testing	once a year	Wheeler's under Kier	schedule TBA	

twice a year	Aria Climate Systems	visit 1: April 2025	
	under PSP	visit 2: October 2025	
twice a year	Aria Climate Systems	visit 1: April 2025	
		visit 2: October 2025	
monthly gauge	PSP	on going	
and leaks checks			
partial drain and	Water Direct under	next attendance – October 2025	
inlet valve test	PSP		
3 yearly – full	A1 Group & Envira-	Monday 24 th February 2025	
drainage for	Mech under PSP		
internal and			
external check			
5 yearly	Green Zone under	next attendance - October 2025	
	WC		
5 yearly	Andover Fire and	next attendance - 2028	
	Security under PSP		
	twice a year monthly gauge and leaks checks partial drain and inlet valve test 3 yearly – full drainage for internal and external check 5 yearly	under PSPtwice a yearAria Climate Systemsmonthly gauge and leaks checksPSPpartial drain and inlet valve testWater Direct under PSP3 yearly – full drainage for internal and external checkA1 Group & Envira- Mech under PSP5 yearlyGreen Zone under WC5 yearlyAndover Fire and	under PSPvisit 2: October 2025twice a yearAria Climate Systemsvisit 1: April 2025 visit 2: October 2025monthly gauge and leaks checksPSPon goingpartial drain and inlet valve testWater Direct under

Additional Services					
Service Notes		Frequency	Supplier	Schedule	
Electricity		on going	Dstl	on going	
Water		on going	Dstl	on going	
Gas	NA				
Premises		when required	WC FM	on going	
Mains Drains					
Maintenance					
Grounds		April 2025 – October 2025	Gavin Jones under PSP	on going	
Maintenance		(roads and footpaths winter gritting – on demand)			
General		currently, weekly collection – twice a week	Veolia under WC FM	on going	
Waste					
Mixed		currently, weekly collection – twice a week	Veolia under WC FM	on going	
Recyclables					
Hazardous	currently for:	weekly collection	Dstl Waste directly with lab	on going	
Waste	BBI Solutions		operator		
(yellow bins)	Immunotec				

	KalVista Smiths Detection			
Pest Control	communal areas, landlord risers and building's exterenal and wider grounds	once a month	WC Pest Control	on going
External Lighting (roadways, car parks etc)		year round	Andover Fire and Security under PSP	on going
Communal Areas Cleaning		two times a week – currently Tuesday and Friday	Solstice Domestic Angels under PSP	on going
Window Cleaning		external panes - twice a year	Window Payne under PSP	on going